

**Minutes of the December 17th, 2007 meeting of the  
Board of Directors of the Al-Anon Information Center, Austin, Texas**

On December 17, 2007, a regular board meeting was held at the Information Center. The following persons were in Attendance:

Charlie A.	Chairperson	(non-voting)
Heather W.	Treasurer	(non-voting)
Linda B.	Secretary	(non-voting)
Kay C.	Alt DR	(non voting)
Kitty G	Information Center Employee	(non-voting)
Stephanie M.	3 Cs (Lakeway) AFG	(voting)
Gail M.	Just For Today AFG	(voting)
John T.	Anderson Mill AFG	(voting)
Lisa R.	Learning & Recovery AFG	(voting)
Dick P.	Independence AFG	(voting)
Pat E.	Northland AFG & Alateen	(voting)

- 1) Opening. The meeting was called to order by Charlie A. Chairperson.
- 2) Introduction. Those attending introduced themselves and stated whether they were voting or non-voting participants.
- 3) Readings. The Al-Anon Preamble from HOW IT WORKS, FOR FAMILIES & FRIENDS OF ALCOHOLICS was read by John T. The Twelve Traditions & Twelve Concepts of Service were read by Attendees. From PATHS TO RECOVERY, Lois's story, read by Lisa R-F.
- 4) Announcement of quorum, 5 voting persons were present (By-Laws, page 4) – Chairperson – 4 persons constitute a quorum as based on number of voting Directors at the December 2006 meeting.
- 5) Reading of Minutes from the October 2007 meeting. Motion made by Lisa R. to accept the minutes as presented. Motion seconded by John T. and carried by unanimous vote.
- 6) Chairperson's Report. No report
- 7) Treasurer's Report: Heather W., Treasurer reported accounts thru December 15<sup>th</sup>, 2007. Report attached. Some discussion followed the report regarding purchase of QuickBooks Software to maintain continuity. Previous treasurers had used software already loaded on their computers. The income treasurer did not have that. Lisa R. mentioned that in keeping with Tradition 7, AIC should purchase what was needed for the use of the Treasurer. Heather would continue to look for an inexpensive version of Quick Books that was needed for AIC purposes.
- 8) Information Center Report. Kitty G. thanked the Board for the Holiday Bonus. She reports that she and Heather W. have been making efforts to collect \$51 owed to the center, but not had any success. For the period the center has averaged 6 telephone calls a day and 2 walk ins a day. About \$3,000 was spent on literature and \$7,000 in literature sold.
- 9) Secretary's Report: Linda B. has no report.

10) Business: No OLD BUSINESS

NEW BUSINESS:

- a) Electing new officers for AIC Board for 2008. Heather W., outgoing Treasurer is no longer eligible after 2 years of service as treasurer.
- b) Charlie A said he was willing to serve for another year if no one else was willing. Pat E. made a motion that Charlie A. be elected by acclamation for President for one more year. Motion was seconded. Motion carried by unanimous vote.
- c) Lisa R. volunteered to be considered for the office of Treasurer. Pat E. nominated for Lisa R. to be voted in to serve the 1 year treasurer's office Gail M. seconded the motion. All were in favor and the motion passed. Lisa Russell-Fife will be the new treasurer taking over the position from Heather W..
- d) For office of Secretary, Linda B. agrees to serve another term. Pat E. made a motion for Linda B. to serve another full year. Lisa R-F seconded the motion. There was no discussion. All were in favor. The motion passed.

OTHER BUSINESS:

A suggestion was made that December Board Members be held earlier in the month each year. It was agreed we would think about it and discuss it in October.

11) Group Announcements: Charlie invites the Board to attend Open House at his home on December 30<sup>th</sup>.

12) Group Reports:

- a) Heather W. Came to Believe AFG meets on Tuesdays 6:15. Also she reported that Spiritual Awakenings AFG meets Monday at noon at St. Teresa's.
- b) Kay, Alt. Dist Rep. Reports that Steve S was elected New Literature Person for the district.
- c) John T. Anderson Mill AFG. Meets on Tuesday nights. Baby sitting available.
- d) Stephanie M. 3Cs AFG. Meets Wednesdays 8PM.
- e) Gail M. Just For Today AFG. Meets Downtown at noon, MTWTF. First Baptist Church
- f) Pat E., Northland AFG. Meets Wednesdays. Discussion except for Birthday Night, and Speaker Meeting, Alateen on nights, attendance growing. Most of the Alateens ride with parents or grandparents who attend the Northland AA or AI-Anon groups.
- g) Dick P., Independence AFG, meets Fridays at 8 PM at the Red River Church located at 45<sup>th</sup> St and Red River. Everyone gets a chance to speak. Step meeting every first Friday, Tradition meeting every third Friday. The rest are discussion. Attendance is usually 10 to 15 people, peaking around 20.

- h) Gale M., representing Just For Today AFG, reports they meet at Noon Monday thru Friday at First Baptist Church located at 9<sup>th</sup> & Trinity downtown. Monday meetings focus on the newcomer, Tuesday meetings is Literature meeting alternating Steps, Traditions, Concepts and Slogans. Thursday Meetings study the Al-Anon book SURVIVAL TO RECOVERY.
- i) Lisa R.-F. Learning and Recovery AFG. Meets Tuesdays 10 AM at Hyde Park Christian Church on 45<sup>th</sup> St. New meeting for this group to begin at the same location on Thursday evenings at 5:30.

Final Discussion:

The meeting was closed with the Al-Anon Declaration.

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan-Dec07	2007 Budget	\$ Over/under 12 month Bud.	2006 Budget	Jan-Dec06	
<b>INCOME</b>																		
Contributions	\$ 857.16	\$ 900.21	\$ 122.00	\$ 738.58	\$ 1,666.75	\$ 839.24	\$ 1,348.91	\$ 89.52	\$ 693.35	\$ 892.41	\$ 364.69	\$ 740.08	\$ 9,252.90	\$12,500.00	-3,247.10	\$12,000.00	\$ 12,120.94	
Interest Income	\$ 20.70	\$ 18.71	\$ 20.73	\$ 20.08	\$ 20.76	\$ 20.11	\$ 20.80	\$ 20.82	\$ 20.16	\$ 20.85	\$ 20.20	\$ 20.89	\$ 244.81	\$325.00	-80.19	\$305.00	\$ 334.51	
Literature Sales	\$ 3,562.32	\$ 3,007.73	\$ 3,966.49	\$ 4,072.09	\$ 5,715.20	\$ 3,611.76	\$ 7,174.17	\$ 2,979.31	\$ 6,198.78	\$ 4,592.87	\$ 3,901.00	\$ 6,053.28	\$ 54,835.00	\$40,000.00	14,835.00	\$36,000.00	\$ 40,189.00	
<b>Total</b>	<b>\$4,440.18</b>	<b>\$3,926.65</b>	<b>\$4,109.22</b>	<b>\$4,830.75</b>	<b>\$7,402.71</b>	<b>\$4,471.11</b>	<b>\$8,543.88</b>	<b>\$3,089.65</b>	<b>\$6,912.29</b>	<b>\$5,506.13</b>	<b>\$4,285.89</b>	<b>\$6,814.25</b>	<b>\$64,332.71</b>	<b>\$52,825.00</b>	<b>11,507.71</b>	<b>\$48,305.00</b>	<b>\$52,644.45</b>	
<b>EXPENSE</b>																		
Advertising: Swbyp's	-	-	-	-	-	-	-	-	1,605.60	-	-	-	\$ 1,605.60	\$1,510.00	95.60	\$1,500.00	\$ 1,502.88	
Bank Charges	-	-	-	30.00	(15.00)	-	3.50	-	4.25	-	-	-	\$ 22.75	\$30.00	-7.25	\$30.00	\$ 42.88	
Business Insurance	-	-	-	-	-	-	-	-	573.00	-	-	-	\$ 573.00	\$650.00	-77.00	\$745.00	\$ 632.00	
Donations: WSO, area, dist.	-	-	-	-	300.00	-	-	-	-	-	-	300.00	\$ 600.00	\$600.00	0.00	\$400.00	\$ 600.00	
Literature Purchased	1,881.56	1,869.90	2,633.00	3,388.39	1,770.13	2,651.78	6,272.08	1,067.62	2,985.02	4,619.03	1,957.54	2,729.87	\$ 33,825.92	\$27,000.00	6,825.92	\$22,000.00	\$ 26,587.84	
Maintenance	-	-	212.44	-	-	-	35.00	-	-	-	-	-	\$ 247.44	\$300.00	-52.56	\$300.00	\$ 1,784.99	
Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	\$30.00	-30.00	\$30.00	\$ -	
Office Supplies	(9.33)	40.26	29.44	20.12	25.55	63.16	66.78	35.27	79.62	44.27	17.31	252.51	\$ 664.96	\$600.00	64.96	\$550.00	\$ 585.18	
Payroll Taxes	86.60	86.60	86.60	86.60	86.65	86.62	86.62	86.62	86.62	86.62	86.62	127.74	\$ 1,080.51	\$1,039.20	41.31	-\$1,100.00	\$ (1,080.56)	
Postage	16.67	59.19	13.15	3.99	26.55	38.11	55.26	19.92	15.75	-	41.00	-	\$ 289.59	\$100.00	189.59	\$80.00	\$ 92.19	
Rent	375.00	375.00	375.00	375.00	375.00	375.00	750.00	375.00	-	375.00	375.00	375.00	\$ 4,500.00	\$4,500.00	0.00	\$4,500.00	\$ 4,500.00	
Salary	1,132.00	1,132.00	1,132.00	1,132.00	1,132.00	1,132.00	1,132.00	1,132.00	1,132.00	1,132.00	1,132.00	1,132.00	\$ 13,584.00	\$13,584.00	0.00	\$14,500.00	\$ 14,125.12	
Bonus	-	-	-	-	-	-	-	-	-	-	-	-	\$ 541.12	\$541.12	-8.88	\$0.00	\$ 500.00	
Telephone	56.94	58.51	61.93	57.80	58.64	58.09	58.13	57.80	58.22	58.09	58.13	58.11	\$ 700.39	\$725.00	-24.61	\$725.00	\$ 708.55	
Utilities:Electric	55.02	69.06	89.34	75.59	62.88	70.70	80.13	83.32	82.39	85.48	79.13	65.13	\$ 898.17	\$950.00	-51.83	\$950.00	\$ 682.73	
Petty Cash	-	40.00	-	\$40.00	-	-	\$40.00	-	-	-	-	-	\$ 120.00	\$480.00	-360.00	\$480.00	\$ 179.32	
Printing	-	-	3.60	\$2.70	-	4.50	-	-	\$5.40	-	-	-	\$ 16.20	\$100.00	-83.80	\$100.00	\$ 63.39	
Travel for AIS Representative	-	-	-	-	-	33.90	-	-	-	-	-	-	\$ 33.90	\$400.00	-366.10	\$500.00	\$ 209.50	
Capital Move Fund	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	\$500.00	-500.00	\$0.00	\$ -	
<b>Total</b>	<b>\$3,594.46</b>	<b>\$3,730.52</b>	<b>\$4,636.50</b>	<b>\$5,212.19</b>	<b>\$3,822.40</b>	<b>\$4,513.86</b>	<b>\$8,579.50</b>	<b>\$2,857.55</b>	<b>\$6,627.87</b>	<b>\$6,400.49</b>	<b>\$3,746.73</b>	<b>\$5,581.48</b>	<b>\$59,303.55</b>	<b>\$53,648.20</b>	<b>5,655.35</b>	<b>\$46,290.00</b>	<b>\$51,716.01</b>	
<b>Net</b>	<b>\$845.72</b>	<b>\$196.13</b>	<b>-\$527.28</b>	<b>-\$381.44</b>	<b>\$3,580.31</b>	<b>-\$42.75</b>	<b>-\$35.62</b>	<b>\$232.10</b>	<b>\$284.42</b>	<b>-\$894.36</b>	<b>\$539.16</b>	<b>\$1,232.77</b>	<b>\$5,029.16</b>	<b>-\$823.20</b>	<b>\$5,852.36</b>	<b>\$2,015.00</b>	<b>-\$3,451.29</b>	
Checking Account Balance 12/14/07	9,194.12																	
Savings Account Balance 12/14/07	24,591.10																	
Estimated One year of operating expen	28,500.00																	
Just expenses, not income and lit. sales or contributions																		

Name	Jan-07	Feb-07	Mar-07	Apr-07	May-07	Jun-07	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07
Allendale					198.00							
Anderson Mill				22.44					38.35			
Bastrop-Friday												
Bee Caves	300.00					300.00			300.00			
Bridge to Shore				225.00			175.00					225.00
Collection can												
Courage to Change			47.00		65.47			29.52			79.31	
Day in Al-Anon												
Dripping Springs												25.00
Elgin											20.38	
Faith				75.14		64.50						16.53
Freedom Finders												
Freedom to Recover	25.00				50.00							
Georgetown AFG												
Georgetown West												
Great Hills							100.00					
Hilltoppers					585.00							
Hope For Today					100.00							
Hyde Park ACA												
Independence							100.00					
Just for Today						273.21				167.41		88.65
Keep it Simple												
Lakeway		50.00			50.00			50.00			50.00	
Learning Recovery AFG					128.28		15.50				65.00	
Living Gratitude		178.00					114.41					
New Attitudes								10.00				
New Beginnings												
New Hope												
Northland AFG	100.00	100.00	50.00	311.00	100.00	151.53	200.00		150.00	100.00	100.00	
One Step at a Time				75.00			55.00		55.00			55.00
Path to Serenity	25.00				25.00		25.00					
PVT	100.00						45.00				50.00	60.00
San Marcos							100.00					
Seekers of Serenity			25.00									
Serenity Trails				20.00			20.00			20.00		
Spicewood		82.21										
Step Forward							25.00					
Steps to Freedom												
Suburban	50.00	50.00			100.00	50.00	50.00		50.00	50.00		150.00
Sunset Serenity												
Taylor				5.00	5.00		5.00					
Temple				5.00								
Three C's		100.00										120.00
Thursday Step (disc)												
Town Sq	182.16	Meeting closed, remainder of bank balance donated to Info Center										
Unity					200.00		100.00		100.00			
Welcome Home												
Westlake		340.00					144.00			480.00		
Wimberly	75.00				60.00		75.00			75.00		
	<b>857.16</b>	<b>900.21</b>	<b>122.00</b>	<b>738.58</b>	<b>1,666.75</b>	<b>839.24</b>	<b>1,348.91</b>	<b>89.52</b>	<b>693.35</b>	<b>892.41</b>	<b>364.69</b>	<b>740.18</b>