

**Minutes of the April 21<sup>st</sup>, 2008 meeting of the Board of Directors of the Al-Anon  
Information Center, Austin, Texas**

On April 21<sup>st</sup>, 2008, a regular board meeting was held at the Information Center. The following persons were in Attendance:

Kitty G		
Charlie Aufill	Chairperson	(non-voting)
Lisa Russell-Fife	Treasurer	(non-voting)
Linda Booker	Secretary	(non-voting)
Gail McDonald	Just For Today AFG	(voting)
Judy Kalb	Hilltoppers AFG	(voting)
John Tyler	Anderson Mill AFG	(voting)
Pat English	Northland AFG	(voting)
Maria Dobres Frew	Paths to Serenity AFG	(voting)
Stephanie Moll	3 Cs AFG	(voting)

- 1) Opening. The meeting was called to order by Charlie Aufill, Chairperson.
- 2) Introduction. Those attending introduced themselves and stated whether they were voting or non-voting participants.
- 3) Readings. The Al-Anon Preamble from HOW IT WORKS, FOR FAMILIES & FRIENDS OF ALCOHOL, The Twelve Traditions, The Twelve Concepts of Service and a passage from Lois's Story as related in PATHS TO RECOVERY, Lois's story, were read by attendees.
- 4) Charlie Aufill, Chairperson, reminds board member to sign in with full name for purposes of official minutes. On the web, only first names will appear, but by laws of the State of Texas requires full names to be used in the minutes.
- 5) Announcement of quorum, 6 voting persons were present (By-Laws, page 4) – Chairperson – 3 persons constitute a quorum as based on number of voting Directors at the December 2007 meeting.
- 6) Reading of Minutes from the February, 2008 meeting. A correction in the date of item # 5 was brought up and corrected in official minutes. John Tyler made a motion to accept the minutes as corrected. Pat English seconded the motion. All in favor; none opposed. The minutes were accepted as corrected.
- 7) **CHAIRPERSON'S REPORT:** Charlie reports he has not yet gone to the bank to sign as a back up signer on the bank account but will do so soon.
- 8) **TREASURER'S REPORT:** Lisa reports that she has not yet finished the 2008 Budget to present to the Board. This being her first time to prepare a budget for the Board she asks for suggestions from former Treasurers and is looking back at past budgets as well. There was discussion about increased expenses this past year including the price of literature which will affect the new budget. A copy of Treasurer's report is attached to the minutes. Lisa commented that she does not have complete records for April, as we were still operating within the month. There were questions and discussion about the some of the group contributions

listed on the treasurer's report. Lisa said she would research and present an exact accounting of individual group contributions.

- 9) **INFORMATION CENTER REPORT:** Kitty was not present because of illness. She had prepared a list of literature sales broken down by group purchase, to indicate how much literature was purchased by each group during the 42 day period between Feb 19 & April 17, 2008, as follows:

a) Bridge To Shore AFG	\$ 331.60
b) Great Hills AFG	\$ 228.25
c) Hilltoppers AFG	\$ 961.40
d) Lakeway AFG (Tues)	\$ 77.65
e) Northland AFG	\$ 428.35
f) AFGs from Out of Town	\$2,625.46
g) Shoal Creek AFG	\$ 168.65
h) Unity AFG	\$ 45.50
i) Walk in Sales	\$1,626.03
j) Westlake AFG	\$1678.90

TOTAL SALES            \$8,171.79

At the February Board Meeting Gail McDonald had requested Kitty to prepare this list as a useful tool for the groups to see how much is being spent by group for literature. Kitty agreed to prepare the list. It was suggested that Kitty present the board with a similar list each period.

Kitty's report stated the total of literature purchased for this period was \$6,981.55 which results in a profit of \$1,190.24

The total donations to the AIC for this period was \$1,905.00

- 10) **SECRETARY'S REPORT:** Linda Booker has no report.

**11) BUSINESS:**

**OLD BUSINESS:** Brought forth from discussions in several past meeting was the subject of holiday closings for the center. Charlie presented a list of proposed 10 days a year for closing the center.

New Year's Eve, New Years Day, Memorial Day, July 4<sup>th</sup>, Labor Day, Thanksgiving and the Friday following Thanksgiving, Christmas Eve, Christmas Day and the day after Christmas. Depending on the calendar another day may be included depending on how the various holidays fall during the week. There is very little traffic at the center during these times and the phone does have a recording with several numbers that can be called if needed. Gail McDonald made a motion that for the remainder of 2008 that the Al-Anon Information Center be closed for Memorial day, July 4<sup>th</sup>, Labor day, Thanksgiving and the Friday after, December 24<sup>th</sup>, 25<sup>th</sup> & 26<sup>th</sup> and New Years Eve. Pat English seconded the motion. All Agreed, none opposed. The motion carried. Pat then made a motion to put on the Agenda for October 2008 to go over the 2009 calendar to

identify dates to close the center for holidays in 2009. All in favor none opposed. The motion carried.

**NEW BUSINESS:** Kitty was sick and out over a week during the last period. During that time Volunteer, Lee S. saw that the office was staffed, either by himself or other volunteers. The board acknowledges with gratitude and thanks to Lee for this service. Charlie will send a thank you card to Lee on behalf of the board.

Charlie stated he will not be able to represent the board at the May Assembly. Pat said she would be and would attend the Friday night meeting and represent the AIC. The board will cover her expenses if needed.

**ITEMS FROM THE FLOOR:** Lisa commented that WSO is encouraging electronic communication and asked for discussion about that. Pat comments that the AIC office has had computers donated before but that had never been used. Other comments regarding this were about the availability of computer use and access to the AI-Anon website in the hands of just about anyone interested in taking advantage of this tool. The current staff of the AIC does not make use of many electronic tools and that for at the present time it does not seem worth the expense to install a computer or an internet connect in the office. It might be something that can be looked at in the future for use by the AIC staff.

Pat reported she had submitted a resume as Trustee at Large for WSO but had not been accepted. The position is filled from past delegates in the USA and Canada. With only a few positions available it is a great honor to be appointed. Pat said she may submit her resume again in the future for consideration.

**GROUP REPORTS:** NOT AVAILABLE AT THIS TIME

The meetings closed with the AI-Anon Declaration.