

Minutes of the April 19, 2010 Meeting of the Board of Directors
Al-Anon Information Service Center, Austin, TX

On April 19, 2010, regular board meeting was held at the Information Service Center. The following persons were in attendance:

Kitty G.	AISC Paid Employee	Non-Voting
Pat E.	AISC Chairperson	Non-Voting
Paula H.	Anderson Mill AFG	Voting
Sherry H.	Tues Noon Lakeway	Voting
Judy W.	Unity South	Voting
Julie K.	Just for Today	Voting
Jenny A.	Unity AFG	Non-Voting
Betsy W.	Serenity Trails Georgetown	Voting
Christine A.	Westlake	Voting
Ruth P.	Just for Today	Voting

- 1) **OPENING:** A moment of silence was followed by the Serenity Prayer. Chairperson, Pat E, called the meeting to order.

- 2) **INTRODUCTION:** Attendees introduced themselves and stated whether they were voting or non-voting.

- 3) **READINGS:** The Al-Anon Preamble from HOW AL-ANON WORKS, FOR FAMILIES & FRIENDS OF ALCOHOLICS, The Twelve Traditions, The Twelve Concepts of Service and a passage from Lois's Story as related in PATHS TO RECOVERY, Lois's story, was read by attendees.

- 4) **ANNOUNCEMENT OF QUORUM:** There were 10 people attending the meeting with 7 being voting members. That meets the by-law requirement, which states that 3 persons constitute a quorum (By-Laws p. 4).

5) Business:

OLD BUSINESS:

Reviewed copy of the minutes from February meeting. Minutes are accepted through a vote of approval with two changes in grammar.

Kitty was presented with a card of appreciation for celebrating 10 years of service at the Information Center.

NEW BUSINESS

Secretary is not at the meeting due to an illness in the family. She will receive a taping of the meeting and record the notes. Secretary has not received the email address to post the notes to the web page. No other new business. Everything appears to be running smoothly.

5) REPORTS:

TREASURER'S REPORT: Jenny reported on the state of the funds.

Jenny presented a spread sheet on the Treasurer's Report. Discrepancies were noted. The previous Treasurer still had the January and February spread sheets. It looks like February has \$210.00 for contributions, and \$3,950 in literature sales. The total is \$4,169.69 which changes our year to date: \$13,626.24 total literature sales to date. Total contributions to date: \$17,640.44. The net for February was negative \$2570.11 which means that our 2010 year to date net should be about \$26.39. With these corrections, we appear to be on schedule. There is one problem that has come up that the IRS has put a lien on our account since Taxes have not been paid for the past few years. Lisa, previous treasurer said that she thought she filed on-line. We don't anticipate any problems; it should be about a thousand dollars. In March, under our expenses there is \$134 in bank charges. Bank of America charged for the IRS action. \$370 was taken out of our account by Bank of America. We are resolving the issue. Lisa sent in the papers the last day in March. It sounds scary, but it was just a mix-up. Lisa has the paperwork showing we did take care of the taxes. Business insurance is \$530 instead of \$500 because it was paid late due to trying to figure out the records during the switch in treasurers. No petty cash report from Jan15-February but numbers were taken from the spread sheets.

Discussion over a contribution from Spicewood Al-Anon group. Westlake made a donation and it is not on the Spreadsheet. A check was given to the Information Meeting. Jenny will check on that donation.

We have a CD with \$24,000. There is a problem in the Bank charges because they are charging us \$15 a month for having a savings account so she is looking into it. Lisa was surprised at that because of our non-profit status. Anderson Mill group had the fee waived. Jenny will check into this.

INFORMATION CENTER REPORT

In December and the last paycheck in March, the check did not come from Bank of America in a timely manner, so Lisa wrote her a payroll check and Kitty deposited the payroll check back into the bank when it did arrive. We need to check on the payroll check to make sure it comes in on-time.

LITERATURE SALES

LOCAL LITERATURE SALES

\$ 4,818.16 TOTAL
(Previous Total of local literature sales \$5430.00)

OUT OF TOWN LITERATURE SALES

\$1984.65 TOTAL
(Previous Total of Out of Town Sales \$1752.45)

WALK-IN LITERATURE SALES

\$ 664.15 TOTAL
(Previous Total of Walk-in Sales \$953.85)

Donations

\$2013.39 TOTAL
(Previous Total Donations \$2,699.67)

RECAP

Literature Sales	\$4,818.16
Out of Town Sales	\$1984.65
Walk In Sales	\$664.15
Donations	<u>\$2013.39</u>
Total:	\$9480.35

CHAIRPERSON'S REPORT: Pat E., Chair

Your Chairman has not been very active since our last Board Meeting in February due to my surgery and broken leg recovery.

Apparently all has been going well as Kitty does an excellent job managing our Information Center. It is my understanding that Kitty is celebrating a 10th Anniversary as our paid employee of the Information Center. We are so blessed to have Kitty with us and all that she does for the Information Center as well as Al-Anon as a whole.

We had no left over business from our February Board Meeting since we filled our positions that were open. I would like to welcome Jenny, our new treasurer and Margaret as our new secretary and look forward to working with them this year.

I did attend the District 6 meeting on Saturday, April 17th hosted by Courage to Change. We had a very good attendance. One of the main things on the agenda was our May 2011 East Texas Al-Anon Assembly that will be held in Austin Area or District 6. We are looking for volunteers for the various committees, so if you are interested in any of these committees, please contact Shelly or Paula, Alt. Dr. Some of the positions are: Secretary, Treasurer, Speaker Committee, Alateen Chairperson, Public Outreach (flyers and mailing), Speaker Host Committee (hosting speakers), Literature Chairman, Decorations, Hospitality, Entertainment, and AA Liaison. Registration has a chairperson but will need help at registration and pre-registrations coming in. We would like to look around for getting outside of Austin for a hotel such as Round Rock, Pflugerville, San Marcos, etc. If you have any ideas please contact Shelly or Paula H. as they have a committee set up to check out some hotels and accommodations.

Also, our District Spanish Coordinator, Rosa A., presented a suggestion that maybe some of the Al-Anon groups might be interested in having a Spanish speaking meeting at the same time as the regular meeting. They could have the opening and announcements and they break up into separate meetings. Rosa would be interested in working with these groups. We are especially interested in some Spanish groups south. Please contact Rosa if you are interested. Her name and phone number are in the District 6 Newsletter.

We have our East Texas Al-Anon/Alateen Assembly coming up on May 21-23, 2010 in Victoria and hope you are planning to attend or have your groups represented. There are several things on the agenda that will be moved on Sat. during the business meeting in the afternoon.

We still need volunteers for the AA International Convention with Al-Anon participation which will be held in San Antonio, July 3-5, 2010. You can sign up on line to volunteer and pick your time and date. Also, you need to be registered for the International Convention in order to volunteer to be a greeter.

Thank you for the opportunity to serve as your Board Chairperson this year.
Love in Service,

Pat E.,
Austin Al-Anon Information Center
Board Chairman

Group reports were given by the representatives of their groups. The meeting was closed with the Al-Anon Declaration.

Austin Al-Anon Information Center Board Meeting Respectfully submitted, Margaret B.. Secretary