

**Austin Al-Anon/Alateen Information Center
Minutes of the April 16, 2012
Board of Directors Meeting**

Attendees:

Kitty G.	Office Employee	(non-voting)
Heather W.	Bookkeeper/Employee	(non-voting)
Lorelei L.	Chair	(non-voting)
Ann R.	Treasurer	(non-voting)
Forrest B.	Secretary	(non-voting)
Arlyle B.	Bee Cave	(voting)
Mary B.	Courage to Change	(voting)
Rosemary C.	Faith AFG	(voting)
Ann J.	Serenity Trail AFG	(non-voting)
Sissy S.	Independence	(voting)
Larry B.	Serenity Seekers	(voting)
Darlene K.	Serenity Trails	(voting)
Bill H.	Anderson Mill AFG	(voting)
Paulette R.	Suburban Friends	(voting)
Marianna	New Beginnings	(voting)
Cindy B.	Lakeway Tues. Noon	(voting)
Kathy K.	Hilltoppers	(voting)
Jenny A.	Unity	(non-voting)
Liz N.	Westlake	(voting)
Danielle O.	Northland	(voting)
Judy W.	Courage to Change	(non-voting)
Jessica W.	Anderson Mills	(voting)
Elizabeth M.	Bridge to Shore	(voting)
Julie K.	Just for Today	(voting)
Kay C.		(non-voting)
Kate H.	Just for Today	(voting)

(Strike through = not present at April Board Members Meeting)

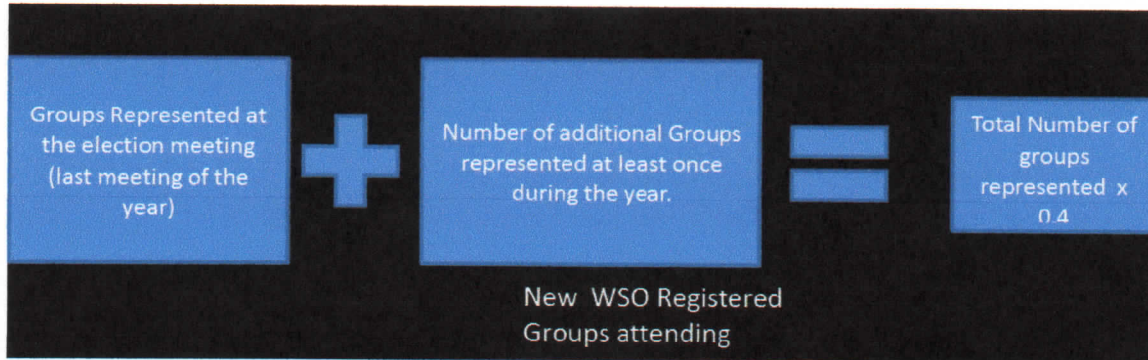
(Underlined or = not present at February Board Members Meeting)

Opening: The group held a moment of silence followed by the Serenity Prayer. The meeting was called to order at 6:30 pm by Chair Lorelei L. Twelve Steps, Twelve Traditions and Twelve Concepts of Service were read by all in attendance.

Introductions. Introduction of directors, officers, and visitors.

Announcement of the Quorum. There were a total of 17 board members present with

12 registered as voting. The total groups from Feb (20) PLUS any new groups in April (1) = 21 Therefore the quorum: $21 \times .4 = 8.4$ (or 8) The following graphic depicts the determination of a quorum:



Approval of Minutes. The minutes from the February 2012 Board of Directors meeting. Motion were read. Motion made by Larry B. and seconded by Paulette R. to approve the minutes as presented. Motion carried unanimously.

Chair's Report. The Chairman reiterated the standing policy that any teams or groups wishing to be listed on the AAIC website need provide proof they are registered with the WSO.

Bylaws Committee Report. Committee Members Kay C., Bill H., and Judy W. Kay reported the goal of the Bylaws Committee is to revise the document to be more understandable by board members and officers. The committee hopes to clarify confusing procedures, terms, responsibilities, relationships and eligibility for office and other definitions so the document may be easier to follow. Review of the document up to Article VII, Officers of the Board has been completed. In addition to the revisions, the committee is preparing a list of suggested practices for the Board. The Chairman requested the committee present what has been reviewed at the next Board meeting and a final product not later than the October Board meeting.

Information Center Report. Kitty reviewed literature sales and donations from February 20, 2012 through April 16, 2012. Total literature sales and donations were \$9,568.34. Literature purchases totaled \$4,941.90.

Treasurer's Report.

- a. Financial reports: Literature sales and donations on the Profit & Loss Report for February were \$5,190.14 and for March were \$5,562.44. Literature purchases for February were \$6,904.11 and for March were \$2,655.46.

- b. 2012 budget: There is a total of approximately \$24.9K in the account.
- c. Other financial reporting/matters: The investigation regarding the affidavit submitted for misappropriation of funds is moving forward. Requests for interviews and statements from individuals mentioned in the affidavit are being sought by the Austin White Collar Crimes Division authorities. As this investigation is open and ongoing, public information will be limited to those with a need to know.

Agenda Items:

- a. Budget Approval: Documents supporting budget issues may be found in the AAIC file. Julie K. moved to accept budget as presented. Kathy K. seconded. Motion passed with 12 members voting for approval.
- b. Prudent Reserve: A recommendation was made to retain one years operating expenses in reserve. Julie K. moved to accept a prudent reserve of \$29K for current operations and to revisit this amount as future expenses become realized. Cindy B. seconded. Motion passed with 12 members voting for approval.
- c. The Board discussed and confirmed, at large, the allowance for payment of \$.555 per mile to enable Kitty G. to attend district or area meetings as an official representative of the AAIC.
- d. For general information of the Board, Jane G. (Alateen coordinator for District 6) is asking to use the Information Center room on May 5th to train prospective Alateen Sponsors who could not attend the March P.O.S.S.E. event. The time will be from 9:00am to 4:30pm.
- e. Moving financial operations from Bank of America to a credit union: The Board had a general discussion of the pros and cons of using BOA versus a credit union with regards to payroll processing, fees and expenses. The Chairman will bring to the next Board meeting a side by side comparison of costs between Bank of America and at least 2 credit unions and one other bank.
- f. Website status: The concern is that current operation and maintenance of the AAIC website limits operational access to one person. Information from the webmaster in this regard was not available for the Board. This item will be revisited when more information is received.
- g. Announcements
 - Next district meeting 4/21, Temple Texas
 - 34th Annual All Texas Al-Anon & Alateen Conference (ATAAC) February 8-10 2013 Holiday Inn 6000 Midtown Fiskville Road, Austin. More information is available from Kay C. at 512-663-9355 or ATAAC@AUSTIN.RR.COM.
 - Together Empowering Al-Anon Members (TEAM) August 17-18, 2012 Wingate by Wyndham, Round Rock, Texas. For more information Call Pat E. 512-834-3697 or Shelly S. 512-517-1072.
 - Judy W. Austin Al-Anon Information Services / Literature Distribution Center

(AIS/LDC) Liaison provided a detailed summary of volunteer opportunities and asks Directors to share this information with their groups. Targeting Parents and Newcomers meetings is of particular interest. Should anyone desire to help support Public Outreach in another way, Judy is encouraging them to contact her at 512-567-6994 or send an email (imjudi@hotmail.com). The latest request is by the Phoenix Academy (juvenile center) to start and run a Parents Introductory Meeting in South Austin near Oltorf & Live Oak. This center houses approximately 50 children between the ages of 11 to 17 that are housed onsite for various time periods to overcome their behavior, drug addiction, and alcohol addictions. The non-profit organization has been located in South Austin for 10 years. They are in the process of converting from a therapeutic model to a 12-step model based on studies of the 12-step model's success. This center is planning to make the parents meetings required as part of their program.

New Business: The Chairman introduced discussion to establish a standing committee to research available sites in for relocation of the AAIC and to report their findings and recommendations at the next Board of Directors meeting. Julie K. made a motion to establish a relocation standing committee. Arlyle B. seconded. Motion passed with 12 members voting for approval. Kitty and Paulette R. volunteered as members of the committee. Other volunteers are being sought from respective Al-Anon Family Groups. Bill H., Rosemary C., and Sissy S, volunteered subsequent to adjournment of the meeting.

Adjourn. There being no further business, the meeting was adjourned at 8:10 p.m. with the Al-Anon Declaration.

Respectfully Submitted
Forrest
Information Center Board Secretary

6/5/12