

**AUSTIN AL-ANON/ALATEEN INFORMATION CENTER  
BOARD MEETING MINUTES – DRAFT  
MONDAY, NOVEMBER 16, 2020**

1. **Opening.** Sam Z. called to order, followed by a moment of silence and Serenity Prayer.
2. **Introductions and roll call.** Introductions of directors, officers, and visitors. 13 voting members were in attendance as follows so a quorum was met. For 2020, a quorum = 8 voting members. At this meeting there were 17 attending, 13 voting.
3. **Board members listing, their group, and email address. P=present, Y= voting, N= not voting**

	Carolyn K		GR/Past chair	Courage to Change AFG	N	
P	Kathy J		AAIC Liaison to District 6 & East TX Area	Hope AFG	Y	
P	Don C		Rep	Bee Caves Road AFG	Y	
	Joan G		Alt GR	Bridge to Shore AFG		
P	Anna A		Dist Rep	Faith AFG	N	
	Phyllis B			Lakeway Tues Noon		
P	Susan H		GR	Lake Travis Parents AFG	Y	
	Kate H		Info Center Rep	Let It Begin With Me AFG		
	Pat E		Alt GR	Northland AFG		
P	Dianne P		GR	San Marcos AFG	Y	
P	Terry F		Alt GR	Serenity Seekers, Austin	Y	
P	Marilyn C		Info Ctr Rep	Spiritual Awakenings	Y	
	Barbara A		IC Rep	Unity AFG		
P	Donna R		Info Center Rep	Wimberley AFG	Y	
	Steve W		Info Center Rep	Hill Toppers		
	Paula H		AATAC Board member	Anderson Mill AFG		
P	Susan L		AAIC Secretary	Bee Caves AFG	N	
P	Louise D		GR	Lakeway Noon	Y	
P	Samantha Z		AAIC Chair	Northland AFG	N	
P	Lynn P		Alt GR, Distr Rep	Faith	Y	
P	Tina C		Alt GR	Personal Freedom	Y	
P	Brenda H		Alt GR	Buda Serenity Seekers	Y	
	Celeste T		AAIC Treasurer	Faith AFG		
	Janie H		Info Center Employee			
P	Mary O		Alt GR	Lakeway Tues Noon	N	
	Myra C		GR	Central Tx Serenity Seekers		

	Dani	Monte	GR	Northland	Y	Danimonte64@outlook.com
P	Marianna	Guzzy	Inf ctr Rep	Living Solution, Georgetown	N	mariguzzy@gmail.com
P	Sharon	Crow		Elgin	Y	

4. **Secretary/Minutes.** August 18, 2020 minutes were sent out via email. Minutes were reviewed by Susan L. and approved unanimously.

**5. Chair’s Report.**

- Anna A. has an excel spreadsheet of meetings on AAIC website. It needs revisions by December. Janie has updated information from Anna.
- Patrice O. is now the new inquiry person for AAIC handling all of the email inquiries, which are mostly asking about Zoom meetings.
- At the last meeting it was noted that the Chairperson position will be up for election at the November meeting, because Sam is possibly moving out of the country.

6. **Treasurer’s Report: Terry F. presented the Financial Summary.** Reminder to board members we no longer **print all the financial reports** for the board meeting. These files are sent out electronically before the meeting.

**Budget Update through October: please see/review the extensive files submitted to each board member electronically.**

Budget through Oct. is 83%. There was more income in October ~ \$2,900.  
The balances were all reconciled and reviewed: checking (\$18,000), savings (\$34,000).

**“Rewards” from credit card:** We will have accumulated ~ \$100 in rewards on our card by the end of the year (currently have \$81.00). I will apply the funds to the last credit card statement of the year (in early November), and it will be allocated on our books towards our Spectrum bill, which is auto-paid with the card each month.

**Reminder that Treasurer position will need new person by end of year.**

Terry was required to return a check (donation) from a Facebook group. She asked them to remove us from their list (as that is not anonymous).

**The Treasurer’s report** of numerous extensive financial reports was accepted and approved unanimously.

7. **SETTING UP A VENMO ACCCOUNT** will be tabled until later. Celeste and Terry decided that a Venmo account is not needed. There have been no requests to pay electronically

**8. Information Center Report.**

Janie was not in attendance, so Sam gave a short report. The Info center remains closed during the Covid-19 pandemic. Janie does not feel safe in contact with other people.  
Literature sales are being processed. Janie goes into the center once per week to pick up the mail and deposits any checks in the bank.  
All email queries are being answered by Sam and Patrice.

9. **Information Center Liaison Report.** Kathy J. report on District 6 meeting held November 7, 2020. Eighty group representatives attended and 30 were voting. The district’s finances are strong. The district gave a \$1,000 donation to AAIC. Another meeting in planned in January 2021 on Zoom.

**10. ATAAC Representative Announcement**

- There was no report since Paula H. was absent.
- Paula had previously announced that Kat A. will be her replacement as the new rep as of 12/31/2020.

## 11. Committee Reports.

- Literature- (Don C. chair) - An inventory is planned by December 2020.
- Finance- (Terry F. chair) – Terry had nothing to add here. The Venmo issue was tabled by Celeste T. and Terry F.
- Volunteers- (Marilyn C. chair) – Marilyn had no report since the center has been closed.
- **Meeting List- (chair empty)**. Sam said this position needs to be filled. All meeting corrections have been sent to Adam, but Sam could not confirm the website had been updated. Anna confirmed that the meeting has not been updated since Jan 2020. Anna said she has offered to facilitate getting the meeting list updated anyway. She has contacted both Janie and Adam. Sam will again try to touch base with Adam to see if he has everything thing, he needs to complete the meeting list updates.
- Upon request, Susan L. will send the Meeting List chairperson description to Marianna (who is considering the position).

## Old Business.

**Volunteer needs** may resume in Jan. 2021 depending on AAIC center's re-opening.

**Paula H. Austin Area board member is going off AATAC board in August 2021.**

Webmaster discussion ensued. Adam had volunteered but has been unresponsive to Sam lately. Sam volunteered to ask Carolyn K. and Susan L. volunteered to speak with her web designer contact.

**Chair and Treasurer positions** are up for elections. Both holders of these positions will retire this year.

## New Business.

### Election of officers.

**Kathy Jackson** nominated and approved by vote for Treasurer. (10 for and 1 abstain)

In agreeing to her taking Treasurer position, Kathy J. declines to continue on in her Liaison position.

Sam to email request for meeting list chair and liaison to District 6 and ETAAC

**Sam Zimny** was nominated to continue on as AAIC board chair for another 6 months to one year. A vote was held, and Sam was re-elected as AAIC Board Chair. (14 for and 2 abstain)

**Susan Landers** was nominated and re-elected to continue as secretary for another year. (13 for and 2 abstain)

Sam announced that the Northland Center is open for possible in-person meetings. The group agree not to meet there (too risky) since the Covid19 pandemic is still on-going. (In the past the AAIC board meetings occurred twice each year at Northland and twice each year at AAIC center.)

Susan L. agreed to submit 2019 and 2020 minutes to AAIC website master once a new one if found or hired.

**Meeting Adjourned at 8:15pm.** Close meeting with Al-Anon Declaration (All)

## Important Dates

### • Future District Meetings:

- January 16, 2021 – hosted by \_\_\_\_\_
- April 17, 2021 – hosted by \_\_\_\_\_

Respectfully submitted,

Susan Landers, AAIC Board Secretary