

**AUSTIN AL-ANON/ALATEEN INFORMATION CENTER
BOARD MEETING MINUTES
Monday February 20, 2023**

Opening: Acting Chair Kathy J. called meeting to order, followed by a moment of silence and Serenity Prayer.

Introductions and roll call: Introductions of members: 14 were present. A quorum of 8 is required and was met with 9 voting members in attendance (as follows):

Attendance Chart:

Present	Voting	Board Member	Position	AFG Group Representing
Y	Y	Aletha S.	GR	Allendale AFG
Y	N	Anna A.	Dist 6 Rep	Faith AFG
Y	Y	Diane P	GR	San Marcos AFG
Y	Y	Don C.	Literature Com	Bee Caves Road AFG Austin Men in Recovery
Y	N	Jackie D	Member	Temple 1 Day @ a Time
Y	N	Janie H.	Info Center Employee	Serenity Seekers AFG
Y	Y	Julie J.	Alt. GR	Buda Serenity Seekers AFG
Y	Y	Kimberley H.	GR	Northland AFG
Y	N	Kathy J.	AAIC Treasurer	Hope AFG
Y	Y	Lizz S	Info Center Rep	Wimberley AFG
Y	Y	Lynn P.	Alt GR, Alt Dist 6 Rep and District Liaison to AAIC	Faith AFG
Y	N	Stephen S.	Member	Wimberley AFG
Y	Y	Sharon C.	GR	Elgin Just for Today AFG
Y	Y	Terry F.	GR & Web Coordinator	Serenity Seekers AFG

Secretary/Minutes: Stephen S (substitute)

- November 21, 2022, Minutes were sent out via email. The group present approved the minutes, unanimously, after the following corrections were made: The acting chair, and attendance of liaison.
- Terry F. will post the revised Minutes on the website.

Chair's Report: Acting Chair Kathy J.

The Acting Chairperson's Report was sent out via email, outlining items for discussion:

- **Need a AAIC Chair** - We still have no AAIC Chair at this time and Kathy J. stood in again. Kathy noted that we do have a volunteer to stand for chair to be considered later in the meeting.

Treasurer's Report: Kathy J.

- The Treasurer's packet for the Year 2022: Jan - Dec 2022 was sent out via email prior to the meeting, as well as a screen share during this board meeting. The Treasurer's packet consisted of documents to illustrate and confirm assets and liabilities reported by Treasurer. These documents included: Reports showing Income vs. Expenses; Dec and Annual Profit/Loss reports, Balance Sheet, Reconciliation Detail, Bank Statements for Checking & Savings, Credit Card Statements, Annual Contributions of AFG groups, etc. Note: the Treasurer Report does not need a Motion to be approved.
- Highlights of the Treasurer's Report are:
 - For 2022: \$39,407 Income, \$43,937 Expenses, Net income is (-\$4530).
 - Annual Profit-Loss: \$4530.
 - Total in Savings: \$25,071.
 - Total Assets of \$38,636 balanced with liabilities of \$38,636.
 - Total Group Contributions = \$16,213
- Proposed Budget Review, Kathy increased proposed budget to reflect those parts of last years budget where we went over. Kathy reminded us that we can't go over these amounts without getting approval from the board. Kathy discussed how our literature purchases were affected by Covid. They went way down to \$4,781 in 2021. They are gradually increasing. Kathy proposed to change our literature purchase to \$17,190 and increase the total income proportionally to \$53,395.
- Motion to accept budget as amended. Moved by Don, and seconded by Diane P. Unanimous approval.

Information Center Report: Janie H.

- Janie reported AAIC activity since our last meeting, with 49 phone calls received; 33 walk-ins; and 8 after-hours messages.
- Volunteers are still needed – for the second Tuesday of the month. On the AAIC website: Click on get involved, complete form, and click on inquire.
- New Service manuals are available.
- Blueprint for Progress, Reaching for Personal Freedom, and Path to Recovery workbooks are out of stock at WSO.
- The back room of the Information Center is available for meetings, study groups.
- The center is open M, W, F, with staff from 10 a.m. -3:00 p.m., and T, Th from 10-2:00 with volunteers.

Information Center Liaison Report: Lynn P reported – Anna A amended

- Request for groups to start donating to service arms.
- The printed Service manual is coming from the WSO.
- The District is trying to identify one location for a hybrid site for District meetings. Cedar Park Rec Center, April 15, is the next District meeting and is a possible hybrid site. Meetings are from 12-4:00 p.m. now and going forward. A Host group will still be needed but meeting would be at one location due to needs for hybrid meeting.
- “Find Recovery.com” has been posting Al-Anon meeting information on their website. Our District has asked them to remove our listing. WSO asked them to cease and desist all meeting references as inaccuracies lead to confusion.
- The District Tech Support Coordinator position is in place.
- The District group records coordinator can make changes to the data base and copy Anna as well.

Committee Reports.

Literature (Don C., Chair) – Don reviewed the AAIC Inventory Summary for 2022. The literature we currently have in stock cost \$6,674. If we sell all that we have, we would receive \$8,553.

Finance (Marilyn C., Chair) – absent, no report.

Information Center Volunteer Rep (Marilyn C., Chair) – absent, no report, except for Janie’s announcing a need for back up volunteers for the AAIC.

Webmaster and Website Committee Chair (Terry F., Chair) – There were 425 interactions with the website this month. .

Old Business

There is still a need to fill the position of Austin Information Center Liaison. Kathy explained the duties of the Liaison including:

Attend a total of 12 meetings annually: 4 for each body. Area 53 only meets in person (no Zoom). District 6 meets both in person and online. The Information Center only meets online. The AAIC Liaison can send a duplicate report to the District and to the Area which will get posted in their newsletters. Kathy will send info on openings to our group list.

New Business

- Stephen S volunteered to be chairperson of the AAIC. Stephen was asked to leave the meeting while members voted. Members voted for Stephen S to be the chairperson of the Austin Al-Anon Information Center. Stephen was informed of the vote and accepted the position.

- Anna A- is the District Rep to AAIC and is also host committee chair for the upcoming Spring Assembly in Round Rock, May 19-21. She notes that selling literature at the meeting is a huge fundraising activity for the Information Center. Janie will work with Jackie to determine what literature to bring.
- Kathy mentioned that she can only be treasurer for 2 more meetings. At that point, she will have served 3 years (which is the maximum amount of service allowed for Treasurer.) Kathy mentioned that we have a bookkeeper, who is paid, and does a great deal of work.

The next Board meeting is May 15, 2023, at 6:30pm by Zoom.

Meeting Adjourned at approximately 7:42 pm. Closed the meeting with AI-Anon Declaration (All)

Respectfully submitted,
Stephen S – Volunteer